 <p>Financial Assistance Award</p> <p>DENALI COMMISSION 510 L Street, Suite 410 Anchorage, Alaska 99501 (907) 271-1414 (phone) (907) 271-1415 (fax) www.denali.gov</p>		Award Number	01341-00		
		Award Title	Mat-Su Senior Services Regional Plan		
		Performance Period	June 1, 2010 through June 30, 2011		
		Recipient Organization & Address			
Authority 112 Stat 1854	CFDA Number 90.100	Mat-Su Health Foundation 950 E Bogard Rd Ste 218 Wasilla, AK 99654-7172			
Denali Commission Finance Officer Certification	Ms. Jennifer Price 01/11/2011	Phone: Recipient DUNS # 964606243 TIN # 920019395			
Cost Share Distribution Table					
Accounting Code	New Funding		Prior Period Funding		Total
	Denali Commission	Other Contributors	Denali Commission	Other Contributors	
95670000	\$25,000.00		\$0.00		\$25,000.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
	\$0.00		\$0.00		\$0.00
AMHTA		\$25,000.00		\$0.00	\$25,000.00
Mat-Su Health Foundation		\$25,000.00		\$0.00	\$25,000.00
Rasmuson Foundation		\$25,000.00		\$0.00	\$25,000.00
United Way of Mat-Su		\$10,000.00		\$0.00	\$10,000.00
		\$0.00		\$0.00	\$0.00
Total	\$25,000.00	\$85,000.00	\$0.00	\$0.00	\$110,000.00
This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission constitutes an obligation of federal funding.					
Award Conditions to the Financial Assistance Award between the Denali Commission and Mat-Su Health Foundation for Mat-Su Senior Services Regional Plan, Award No. 01341					
Continued on the following pages.					
Signature of Authorized Official - Denali Commission		Typed Name and Title		Date	
Electronically Signed		Mr. Joel Neimeyer Federal Co-Chair		01/04/2011	

AWARD ATTACHMENTS

Mat-Su Health Foundation

01341-00

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1. Award Conditions - Mat-Su Senior Services Regional Plan
 2. Mat-Su Senior Services Regional Plan - Memorandum of Agreement

***Award Conditions to the Financial Assistance Award
Between the Denali Commission and Mat-Su Health Foundation
For Mat-Su Senior Services Regional Plan
Award No. 01341
December 2010***

1. Scope of Work

This document establishes the Scope of Work for the financial assistance award in the amount of \$25,000.00 made by the Denali Commission (hereinafter referred to as the Commission) to the Mat-Su Health Foundation (MSHF).

The Mat-Su Health Foundation shall engage a Steering Committee of interested parties and a contractor to create a regional plan for the delivery of senior services in the Matanuska-Susitna Borough (Mat-Su).

Membership of the Steering Committee for this initiative shall include the Commission, Rasmuson Foundation, United Way of Mat-Su, the Alaska Mental Health Trust Authority, and MSHF. Members shall signify agreement with the articles of a Memorandum of Agreement by signature of the authorized representative for these organizations. Additionally, Steering Committee members shall contribute monetarily to this initiative, as follows:

ORGANIZATION	COMMITMENT	PROJECT SHARE
Alaska Mental Health Trust	\$25,000	22.725%
Denali Commission	\$25,000	22.725%
Mat-Su Health Foundation	\$25,000	22.725%
Rasmuson Foundation	\$25,000	22.725%
United Way of Mat-Su	\$10,000	9.100%
TOTAL	\$110,000	100.00%

The MSHF shall craft a regional plan for the delivery of senior services in the Mat-Su Borough that recognizes the complexities of funding mechanisms, service provider organizations, service areas, eligibility, and a markedly increasing senior citizen population in the Mat-Su. The anticipated outcomes of this initiative are:

- A. A statistically measurable increase in the number of seniors served through Mat-Su Senior centers and other senior service delivery methods.
- B. A sustainable model for the delivery of senior services in Mat-Su to include defined service areas and increased collaboration among senior service providers.
- C. Recommendations to senior service funders for funding parameters, foci, and regional planning methodology.

The regional plan must contain the following components:

1. Regional data to better define the demographics, trends and needs of the senior population by zip code and Census Designated Place for a planning horizon of five to 10 years
2. A gap analysis of what services are currently offered and what are missing along the continuum of care for senior services by sub-regions
3. An assessment of the current infrastructure for the delivery of senior services to include facility, transportation and workforce
4. A mapping of current senior service delivery
5. A summary of the state and federal funding streams on which the senior centers rely
6. An analysis of three existing models for the delivery of senior services at the regional level for regions similar in size and scope to Mat-Su
7. A logic model and defined outcomes for addressing needs and issues
8. Strategies to meet the current needs and future demands of this demographic
9. Analysis of cost and budget formation
10. Analysis of potential funding streams
11. Summary of gaps in information regarding the needs of Mat-Su senior citizens and recommendations for further assessment of senior citizen needs.

The Commission acknowledges that the MSHF may contract for services to be performed related to research and analysis. Reports and papers produced in this stage shall be included in the quarterly progress reports, described in section 7 of this scope. (Electronic documents may be uploaded and attached to reports through the online Project Database.)

Mat-Su Health Foundation will utilize the results of the research and analysis to formulate a plan with the input and collaboration of the funding partners. That work will conclude by the end of June 2011.

All Commission funding is intended for use for the scope of work identified in the Award document only. Any balance of funds remaining after the full scope of work has been completed will be returned to the Denali Commission.

2. Milestones

The following milestones are identified as the major steps to be completed as part of the project. “Planned” dates for the first milestone are included here. As part of each progress report, recipients shall update the progress toward meeting these milestones (see section 7, Reporting).

Milestone	Planned		Actual		Units	Total Cost At Completion
	Start Date	End Date	Start Date	End Date		
In Progress	06/01/2010	06/30/2011			0	\$0.00
Project Close-out	07/01/2011	09/30/2011			0	\$0.00

3. Award Performance Period

The Award performance period is June 1, 2010 through June 30, 2011. This is the period during which Award recipients can incur obligations or costs against this Award.

4. Direct and Indirect Costs

The cost principles of OMB A-122 are applicable to this Award. No indirect costs are allowable under this award. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

5. Budget and Program Revisions

The Administrative Circular, 2 CFR Part 215 (formerly OMB A-110), applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that MSHF will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

6. Payments

Payments under this Award will be made by electronic transfer in response to a "Request for Advance or Reimbursement", Standard Form 270 (SF-270) submitted by the MSHF. Requests for reimbursements may be made as needed. The SF-270 must be submitted to the Denali Commission via fax, e-mail (finance@denali.gov) or mail in order for payment to be processed. The form is available on the OMB website: http://www.whitehouse.gov/OMB/grants/grants_forms.html. Payments shall be made in accordance with 2 CFR Part 215. Please contact the Denali Commission's Finance Specialist at (907) 271-1414 for further information about submitting this form. **No interest will be accrued on these funds.**

7. Reporting

Three forms of project reporting are required under this Award, listed below. MSHF shall submit reports using the Denali Commission's on-line Project Database System, available at www.denali.gov. If there are technical limitations which may prevent the recipient from meeting this requirement, please contact the Program Manager listed in this agreement.

- a. **Progress Reports** shall be submitted on a quarterly basis. The first reporting period is 06/01/2010 to 12/30/2010, and quarterly thereafter. Reports are due within 30 days of the end of the reporting period. Progress reports shall include the following:
 - i. Total project funding, including both Denali Commission funding and other project funding sources.
 - ii. The total project expenditures for the project as of the end of the reporting period, including both Denali Commission and Other funding sources.
 - iii. Updated schedule and milestone information as identified in the Scope of Work
 - iv. Narrative summary of the project status and accomplishments to date, and address the following questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems.
 - v. **Non-Construction Projects** For minor repair and renovation projects or other non-construction projects, pictures should be provided of before and after, or photos that are representative of the funded activity, to the extent possible. Photos shall be provided in a digital format as part of the on-line report. A short description of the activity and names of those in the photos shall also be provided.
- b. **Lessons Learned:** In addition to reporting quarterly, the MSHF shall provide semi-annual updates to report lessons learned and project status. These updates may be held via teleconference.
- c. **Federal Single Audits** shall be submitted annually, when required. In accordance with OMB Circular A-133, which requires [subpart 200] "Non-Federal entities that expend \$500,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of this part [subpart 205]. The determination of when an award is expended should be based on when the activity related to the award occurs."

Recipients shall also submit single audits to the Federal Clearinghouse as designated by OMB. Information can be found on the following web-site:

<http://harvester.census.gov/sac/>

8. *Project/Award Close-Out*

The project close-out report shall be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. Recipients must also draw down any remaining funds for expenditures incurred under this award during this 90-day period.

The project close-out report shall be submitted on-line through the Denali Commission's on-line Project Database System, available at www.denali.gov. The project close out will require the recipient to submit the following information:

- a. Final data for each item listed in paragraph 7(a) "Progress Reports"
- b. Final project expenditures itemized by the following categories: planning & design; materials & equipment; freight; labor; project administration/overhead and other expenses.
- c. Acknowledgement of support: For all non-construction projects, the Award recipient shall include an acknowledgement of the Government's support for the project(s) developed under this Award. The format for acknowledgement of the Government's support for non-construction awards will vary with each award and must be agreed upon between the Award recipient and the Denali Commission Project Manager. Costs associated with this requirement shall be paid out of the project funding received by the Award recipient from the Denali Commission.

9. Public Policy Laws and Assurances

Award Recipients are required to comply with the public policy laws and assurances on Standard Forms SF 424b (non-construction projects). This form must also be signed by a certifying official of the organization. Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

10. Non-Compliance with Award Conditions

Recipients not in compliance with the terms and conditions of this Financial Assistance Award will be notified by the Denali Commission. The Denali Commission will work with the recipient to identify the steps necessary to bring them back into compliance, and will establish an appropriate time frame for the corrections to be made. If the corrections have not been made by the deadline, the Denali Commission reserves the right to either suspend or unilaterally terminate the Financial Assistance Award for non-performance.

11. Program Manager, Financial Manager & Other Contact Information

Denali Commission	Mat-Su Health Foundation
Ms. Nancy Merriman Health Facilities Sr Program Manager 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-1779 Fax: 907-271-1415 E-mail: nmerriman@denali.gov	Ms. Elizabeth Ripley Executive Director 950 Bogard Rd, Suite 218 Wasilla AK 99654 Phone: 907-352-2863 Fax: 907-352-2865 Email: e.ripley@msrmc.com
Betty Sorensen Grants Administrator 510 L Street, Suite 410 Anchorage, AK 99501 Phone: 907-271-3415 Fax: 907-271-1415 E-mail: bsorensen@denali.gov	Mr. Don Zoerb Finance Director 950 Bogard Rd, Suite 218 Wasilla AK 99654 Phone: 907-352-2863 Fax: 907-352-2865 Email: d.zoerb@mcrmc.com

12. Attachments

- Mat-Su Senior Services Regional Plan Memorandum of Agreement (MOA)

Memorandum of Agreement

Between

**Alaska Mental Health Trust Authority
Denali Commission
Rasmuson Foundation
United Way of Mat-Su
Mat-Su Health Foundation**

for the Development of a Regional Plan for the Delivery of Senior Services in the Matanuska-Susitna Borough

I. Parties

This document constitutes an Agreement between the Alaska Mental Health Trust Authority, Denali Commission, Rasmuson Foundation, United Way of Mat-Su and Mat-Su Health Foundation (the Parties).

II. Purpose

The purpose of this Agreement is to identify roles and responsibilities of the Parties in developing a Regional Plan for the Delivery of Senior Services in the Matanuska-Susitna Borough (Mat-Su).

III. Mutual Interest of the Parties

The Parties share a concern for the senior citizens of Alaska. The rate of population growth among the 65 and older demographic in Alaska is one of the highest in the nation. The increase in senior citizens is putting a strain on the senior center delivery system, the health care system, housing and other systems, particularly in Mat-Su.

As funders of senior services along different points of the continuum of care, the Parties have identified a lack of coordination oftentimes among senior service providers, funders and funding streams. The Parties acknowledge that the investment of small amounts of planning funding could maximize existing resources to serve more senior citizens at the regional level and provide a blueprint for like regions in the state. Parties recognize the benefit of aiming for collaboration among funders to move senior services delivery toward best practices at the regional and state levels of administration.

These Parties affirm the need for a coordinated effort to maximize community resources and provide a more integrated approach to yield the following outcomes:

- A. A statistically measurable increase in the number of seniors served through Mat-Su Senior Centers and other senior service delivery methods
- B. A sustainable model for the delivery of senior services in Mat-Su to include defined service areas and increased collaboration among senior service providers
- C. Recommendations to senior service funders for funding parameters, foci, and regional planning methodology.

IV. Roles and Responsibilities of the Parties

Based upon appropriated funding available from each Party for senior service planning and delivery, the Parties have committed the following funding amounts to create this Regional Plan for the Delivery of Senior Services in Mat-Su:

ORGANIZATION	COMMITMENT	PROJECT SHARE
Alaska Mental Health Trust Authority	\$25,000	22.725%
Denali Commission	\$25,000	22.725%
Mat-Su Health Foundation	\$25,000	22.725%
Rasmuson Foundation	\$25,000	22.725%
United Way of Mat-Su	\$10,000	9.100%
Totals	\$110,000	100.00%

These funding commitments will be used to carry out the purpose, roles and responsibilities outlined within this MOA. The Mat-Su Health Foundation will maintain and manage the collective budget for this regional plan and serve as the lead interface with contractor(s) engaged in the creation of the Regional Plan. Should funds remain in excess of expenses by the conclusion of the project, then funds will be reallocated back to each Party based upon the Party's share of commitment shown in above table.

Each Party to this Agreement shall assign one individual to serve on the Steering Committee for the project. This committee shall hold meetings as necessary to:

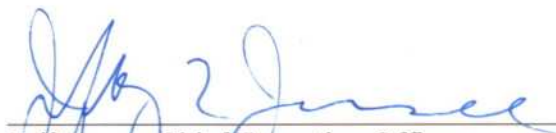
- A. Approve the Scope of Work
- B. Offer feedback to the contractor
- C. Analyze each agency's and other stakeholders' roles in creating and sustaining community-level change
- D. Collaborate strategically to reach the listed outcomes
- E. Offer support and strategy to affect wider, state-level systems change.

V. Other Parties to this Agreement

It is understood by the Parties that other stakeholders will participate in an advisory role to the Steering Committee as needed but will not be contributing funding. These entities include Alaska Commission on Aging, Alaska Office of the U.S. Department of Housing and Urban Development, and State of Alaska Division of Senior & Disabilities Services.

VI. Other Provisions

Nothing herein is intended to conflict with current directives of all the Parties. If the terms of this Agreement are inconsistent with existing directives of any of the organizations entering into this Agreement, then those portions of this Agreement that are determined to be inconsistent shall be invalid; but the remaining terms and conditions not affected by the inconsistency shall remain in full force and effect. At the first opportunity for review of the Agreement, all necessary changes will be accomplished by either an Amendment to this Agreement or by entering into a new Agreement, whichever is deemed expedient to the interest of all Parties. The Parties promise to renew or terminate this Memorandum of Agreement upon written notice or at expiration December 31, 2011.



Jeff Jessee, Chief Executive Officer
Alaska Mental Health Trust Authority

7/8/2010
Date



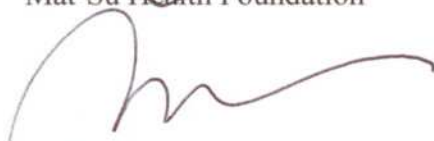
Joel Neimeyer, Federal Co-Chair
Denali Commission

7-8-10
Date



Elizabeth Ripley, Executive Director
Mat-Su Health Foundation

7-8-10
Date



Diane Kaplan, President
Rasmuson Foundation

7-8-10
Date



Stephanie Allen, Executive Director
United Way of Mat-Su

6/29/10
Date